



## **Burntisland Golf House Club (BGHC)**

### **Social Media Policy 2025/2026**

This policy has been prepared to protect the privacy, confidentiality and interests of BGHC. We have an obligation to provide social media guidelines to protect the welfare and interests of members, Committee, staff, visitors and wider society.

The usefulness of social networking sites e.g. Facebook, Twitter is well documented. However members, staff and club associates (hereinafter referred to as 'members') must remember that they must not bring BGHC into disrepute or cause any distress to any other member.

Members must not divulge any confidential information belonging to BGHC which is not in the public domain, or expand upon such information already available in the public domain.

If any member discloses that they are attached to BGHC then it must be made absolutely clear that any views expressed are those of the individual.

Members cannot write a blog in an official capacity unless sanctioned and minuted by the Committee. If they give a personal opinion as an experienced person in a particular field, they must state that this is solely their view and not the view of BGHC. Members must not use any BGHC logo or other copyright material that infers official endorsement of the photograph, article, document or opinion.

Any photographs of BGHC members must not be used to harass or intimidate them, or bring the club into disrepute. Members must not display offensive images or make offensive comments, or in any way harass, intimidate, bully, victimise or discriminate against other members.

#### **Committee Responsibilities:**

All Committee members have a duty to implement this policy and take action if they become aware of any breach of this policy. They should explain the club's policy on the use of social media and networking sites and take steps to promote awareness of this policy.

If you are a member who believes that you are being harassed, bullied or victimised as a result of another member's post to an Internet site, it is open to you to take the necessary action. Members should contact the Captain, a Committee member or the Managing Secretary for support and guidance on the informal and formal action that can be taken.

Any member found to be in breach of the above might be subject to disciplinary action. If they are also found to be in breach of the Data Protection Act 2018 or other relevant legislation or copyright, it could lead to criminal proceedings and prosecution.

**Steve Stevenson**  
**Captain**  
**December 2025**